(letterhead)

Dear Patient:

Thank you for choosing (organization name). We are the physicians who performed and interpreted the procedure you had today. You can be assured that a board certified radiologist, one of our group’s expert subspecialist physicians, supervised and interpreted your procedure today.

Your results are being forwarded to the physician who referred you for this procedure. If you have any questions, please consult your referring physician. Should you need further clarification of your imaging results, feel free to contact us.

Our radiologists (are acknowledged experts in their field. Some have pioneered many of the radiology procedures being performed today [or insert your organization’s specific promotional copy). We aim to provide the highest possible level of care in a sensitive and patient oriented environment. We provide consultation not just to your doctor, but to other radiologists and physicians from outside this region, and help educate physicians in the latest and most appropriate techniques tailored to a given diagnostic and therapeutic need. We staff (organization name), and all of (organization system name – if applicable) radiology facilities.

If you require a copy of the results for your files, or a copy of the images themselves on CD, please let us know. You can make this request at the front desk or by calling (insert your phone number here), and our staff will make these arrangements for you.

(Organization name) offers (the most advanced, comprehensive imaging services, radiological studies, and image guided treatments in all of California – or insert specific organization promotional copy). To learn more, visit our website at (Insert URL). To schedule your next appointment, call (insert phone number here). We look forward to providing imaging services for you again.

Sincerely,