**RSNA 2020 Technical Exhibitor Hotel Reservations Terms and Conditions**

Reserve your hotel rooms for RSNA 2020 before leaving RSNA 2019. Early reservations ensure you will have the finest selection of sleeping rooms at the RSNA-negotiated rates. Exhibitors who reserve their RSNA 2020 hotel rooms by Friday, December 6, 2019, will earn five (5) priority points toward RSNA 2021 Space Selection.* Additionally, five (5) priority points can also be earned by exhibitors reserving hotel rooms for at least 70% of badged exhibitor personnel (RG41) through the RSNA housing system by Friday, November 6, 2020. Visit RSNA.org/Exhibitor-Housing.

**General Information**

*Updated March 17, 2020*

- Exhibitors contracted for exhibit space at RSNA 2020 will be eligible to reserve hotel rooms; access to the hotel reservation system will be determined using the 2020 Technical Exhibitor Space Selection Process.
- One hotel reservation system (Create a Block or Request a Block) may be selected per exhibiting company, regardless of the number of hotels utilized.
- Exhibitors may request rooms through the Exhibitor Housing System only for their employees or agents working the technical exhibit booth.
- Request rooms for the 3 peak nights of the annual meeting (November 29, 30 and December 1, 2020).
- Confirm full length of stay by providing guest names and arrival/departure dates by October 7, 2020 (previously September 9).
- A deposit equal to one night’s room and tax is required to confirm a hotel reservation by October 7, 2020. The credit card used must be valid through December 2020 and will be charged by the hotel approximately two weeks before the 2020 annual meeting. If the credit card is declined, the reservation may be cancelled by the hotel.
- Hotel availability is not guaranteed on a year-to-year basis.

**Select One Hotel Reservation System**

**Create a Block — 24 rooms or less on a peak night**

- Select rooms from real-time hotel inventory.
- Required to provide a credit card to guarantee the hotel rooms request.
- Guest names and deposits required by October 7, 2020 (previously September 9).

**Request a Block — 25 rooms or more on a peak night**

- Room Reservation Priority — Earned 2019 exhibitor priority points determine sequential order for processing room block requests if received by 4:00 pm CT on Friday, December 6, 2019; requests after this date/time will be assigned on a first-come, first-served basis. Companies with the same number of exhibitor priority points will have their room block request determined on the date and time the request was received.
- No guarantee or deposit required at this time.

**Important Dates**

- March 4 — Request a Block hotel assignments are emailed and a credit card is required to guarantee the room block.
- July 22, 2020 — Exhibitor registration opens.
- October 7, 2020 (previously September 9) — Rooming lists and hotel deposits are due.
- October 8, 2020 — Rooms without a name assigned will be automatically released.
- October 8, 2020 — Cancellation fee is $200 for each canceled room reservation.
- No penalty for name or date changes occurring before Friday, November 6, 2020.
- November 6, 2020 — Exhibitor hotel reservation system closes.
- November 6–16, 2020— Reservations and deposits will be transferred from onPeak to the hotels and therefore cannot be altered during this period.
- After November 16, 2020, hotels will accept reservation changes and cancellations.
  - Name changes accepted without penalty as long as the arrival and departure dates remain the same.
  - Early departures will result in the loss of one night’s room and tax, retained by the hotel.
  - Failure to check in at the hotel on your scheduled arrival day will result in forfeiture of your reservation and one night’s room and tax, which will be retained by the hotel.

* Reservations made during space selection must be actualized in order to receive priority points. Points will not be awarded to canceled room blocks.

Direct your hotel reservation questions to: rsna@onpeak.com or 1-800-243-1585 (outside US & Canada 1-312-527-7300)

Reserve now. Visit RSNA.org/Exhibitor-Housing