

# RSNA Meeting Suite Terms and Conditions

## I. Order Form

The order form must be signed by an authorized representative of your company and accompanied by payment and completed application which includes requested suite size. Any additions, deletions or addenda to the original application must be made in writing. No change will be considered without an official written request. Incomplete forms will not be accepted.

## II. Eligibility

RSNA Meeting Suites are available to RSNA 2019 Technical Exhibitors and non-exhibitors, whose products and services are directly related to the teaching and practice of radiology and are subject to approval in its discretion by the RSNA Technical Exhibits Committee.

## III. Meeting Suite Rental Rate

Standard 13'x13': \$9,000 (exhibitor); \$11,250 (non-exhibitor)

Standard with Ceiling 13'x13': \$11,000 (exhibitor); \$13,750 (non-exhibitor)

Large 20'x20': \$18,750 (exhibitor); \$23,500 (non-exhibitor)

## IV. Space Payment

Applications must be accompanied by a full payment at the time of submitting the application to RSNA. Payment must be in U.S. funds drawn on a U.S. bank.

Checks should be payable to Radiological Society of North America, Inc.

The RSNA tax identification number is 15-0539115.

Exhibitors may wire transfer payments to:

JP Morgan Chase Bank, NA  
10 S. Dearborn St.  
Chicago, IL 60603 USA  
ABA Transit Number: 071000013  
Swift Code: CHASUS33  
Account Number: 4184254

All fees associated with wire transfers (approx. \$20) are the responsibility of the exhibitor.

## V. Cancellation Policy

Cancellations made before September 27, 2019 will receive a refund. 100% of the total fee will be retained for cancellations received after September 27, 2019. All cancellations must be made in writing.

## VI. Meeting Suite Activities

Meeting Suites are available for full meeting rental to host meetings, staff, customers and potential customers. Hospitality, educational sessions and product demonstrations are not permitted inside Meeting Suites. Companies may not assign, sublet or apportion to others the suite allocated. Food and beverage service is permitted.

## VII. Insurance & Liability

The exhibitor shall protect, indemnify, hold harmless and defend RSNA, its officers, directors, agents and employees against all such claims, liabilities, losses, damages and expenses, including reasonable attorneys' fees and costs of litigation; provided that the foregoing shall not apply to injury, loss or damage caused by or resulting from the negligence of RSNA, its officers, directors, agents or employees.

## VIII. Violations and Penalties

Meeting Suite activities found to be in violation of these guidelines shall be immediately discontinued. This agreement is in addition to the contract for exhibit space. All terms, conditions, rules & regulations contained therein remain in full force. The exhibitor waives any rights to claims of damages arising out of enforcement of these guidelines.

## IX. Amendments

All matters and questions not covered by the above guidelines are subject to the discretion of RSNA. These RSNA guidelines may be amended at any time by RSNA, and all amendments shall be equally binding on all parties. In the event of any amendment or addition to these guidelines, written notice will be given by RSNA to such parties.

## Questions? Contact:

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