RSNA Meeting Suite Rental
Deadline: September 27, 2019

RSNA Meeting Suites are the ideal place to meet with staff, customers, and potential clients during the RSNA annual meeting. Conveniently located in both exhibit halls at McCormick Place, they are a great extension of your booth for companies with the need to conduct business privately.

<table>
<thead>
<tr>
<th>Meeting Suite Options</th>
<th>Standard Meeting Suite</th>
<th>Standard Meeting Suite with Ceiling</th>
<th>Large Suite</th>
</tr>
</thead>
<tbody>
<tr>
<td>Size: 13’x13’</td>
<td>Size: 13’x13’</td>
<td>Size: 20’x20’</td>
<td></td>
</tr>
<tr>
<td>10’ high fabric wall with locking door</td>
<td>10’ high fabric wall with locking door, ceiling, fans and lights</td>
<td>10’ high fabric wall with locking door</td>
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</tr>
<tr>
<td>Carpet</td>
<td>Carpet</td>
<td>Carpet</td>
<td></td>
</tr>
<tr>
<td>One 8’ Conference table</td>
<td>One 8’ Conference table</td>
<td>One Hollow square table</td>
<td></td>
</tr>
<tr>
<td>8 Executive chairs</td>
<td>8 Executive chairs</td>
<td>14 Executive chairs</td>
<td></td>
</tr>
<tr>
<td>One 22’x28’ Identifying Sign</td>
<td>One 22’x28’ Identifying Sign</td>
<td>One 22’x28’ Identifying Sign</td>
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</tr>
<tr>
<td>5 amp electrical</td>
<td>5 amp electrical</td>
<td>5 amp electrical</td>
<td></td>
</tr>
<tr>
<td>Exhibitor: $9,000</td>
<td>Exhibitor: $11,000</td>
<td>Exhibitor: $18,750</td>
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</tr>
<tr>
<td>*Non-Exhibitor: $11,250</td>
<td>*Non-Exhibitor: $13,750</td>
<td>*Non-Exhibitor: $23,500</td>
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**Food & Beverage**
Companies are permitted to have food and beverage service within their Meeting Suite. Alcoholic beverages are strictly prohibited. SAVOR is the exclusive food and beverage provider for McCormick Place. Once your suite is assigned, you’ll receive the official catering menu.

**Labor**
All Meeting Suite labor, material and services will remain under the control of the general service contractor. Exhibitor Appointed Contractors may be used for internal set-up only, Meeting Suites will be fully constructed by Friday, November 29. At that time, you may begin internal set-up of your suite.

**Meeting Suite Hours**
Suites will be available Sunday, December 1 to Wednesday, December 4 between the hours of 8 AM and 5 PM and Thursday, December 5 between the hours of 8 AM and 2 PM. Hosting a meeting with professional attendees outside of Technical Exhibit hours (before 10 AM) requires an approved VIP Morning Meeting Request Form; meetings after 5 PM are not permitted.

**Non-Exhibitor Suite Rental**
Suites are available to non-exhibiting companies whose products and services are directly related to the teaching and practice of radiology and are subject to approval in its discretion by the RSNA Technical Exhibits Committee. Non-exhibitor rental rates apply. In addition to suite rental, non-exhibitors will receive:
- 5 complimentary exhibitor badges. A fee will be assessed for each badge produced over this complimentary allotment
- 5 complimentary guest badge promo-codes to be used for your customers and guests
- Access to the RSNA Housing System
- Non-exhibitors are not eligible to receive RSNA Registration list and will not be promoted in the RSNA exhibitor list

**Deadline**
Deadline to reserve an RSNA Meeting Suite is September 27. Rental requests may be considered after this date if space is available.

**Priority Points**
One priority point will be earned for each Meeting Suite rented.

**Questions? Contact:**
Jorie Dydo
Manager: Exhibition Services
1-630-571-7851
dydo@rsna.org
RSNA Meeting Suite Order Form

Deadline: September 27, 2019

I. Contact Information (Please print or type)

<table>
<thead>
<tr>
<th>Company Name</th>
<th>If company last exhibited under a different name, what was it?</th>
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<tbody>
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<thead>
<tr>
<th>Address</th>
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<tbody>
<tr>
<td>City</td>
<td>State/Province</td>
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<table>
<thead>
<tr>
<th>Official Contact</th>
<th>Title</th>
<th>Telephone</th>
<th>Email Address</th>
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</table>

<table>
<thead>
<tr>
<th>Onsite Contact</th>
<th>Title</th>
<th>Telephone (Mobile)</th>
<th>Email Address</th>
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II. Meeting Suite Information

- **Standard (13' x 13')**
  - Exhibitor $9,000
  - Non-Exhibitor $11,250
  - # of 13' x 13'

- **Standard with Ceiling (13' x 13')**
  - Exhibitor $11,000
  - Non-Exhibitor $13,750
  - # of 13' x 13'

- **Large (20' x 20')**
  - Exhibitor $18,250
  - Non-Exhibitor $23,500
  - # of 20' x 20'

III. Preferred Location:  ○ South Hall  ○ North Hall

IV. Payment Information

- **Bank Wire**
  - Companies may wire payment to:
    - JP Morgan Chase Bank, NA
    - 10 South Dearborn St.
    - Chicago, IL 60603 USA
  - ABA Transit #: 071000013
  - Swift Code: CHASUS33
  - Account Number: 4184254

  *All fees associated with the wire transfer are the responsibility of the exhibiting company (approximately $20 per wire transfer).*

- **Check**
  - By sending your check to us, you authorize RSNA to convert the check into an electronic funds transfer. Please be aware that your bank account may be debited as soon as the same day we receive your payment.

- **Credit Card**
  - Visa, MasterCard
  - American Express
  - Diners Club
  - Discover

  *Amount due: $_____________

V. Agreement

Exhibitor agrees to abide by the Terms and Conditions and the 2019 Exhibitor Rules and Regulations which are made a part of this contract by reference and are fully incorporated herein. The undersigned is empowered to enter into contracts on behalf of the exhibiting company. This is not a binding contract until signed by RSNA.

- **Signature of Exhibitor Representative**
  - Date

- **Radiological Society of North America**
  - Date

Return your signed order form and payment to:

RSNA Exhibition Services
820 Jorie Blvd, Oak Brook, IL 60523-2251
Secure Fax: 1-630-571-2198

Questions? Contact:

Jorie Dydo
Manager: Exhibition Services
1-630-571-7851
jdydo@rsna.org

For RSNA Use Only

<table>
<thead>
<tr>
<th>Date Received</th>
<th>VIA</th>
<th>Batch #</th>
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<th>Points</th>
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