

Radiological Society of North America

Position Description

- Position:** Editor: *Radiology: Cardiothoracic Imaging*
- Reports to:** Board of Directors, through the Board Liaison for Publications and Communications
- Basic function:** The Editor will direct the Editorial operations of a new RSNA-family journal focusing on the diagnostic and interventional subspecialties of cardiac imaging, thoracic imaging, and cardiovascular imaging. The Editor's responsibilities will be to work closely with the Board of Directors and RSNA-family journal Editors to develop and execute the strategic vision for the publication. The Editor will also be responsible for leading the editorial team, managing the peer review process, and actively soliciting submissions of scientific manuscripts to the journal both from external sources and between RSNA-family journals.

Specific Responsibilities:

1. The editor has final responsibility for editorial policy in the selection, revision, and rejection of manuscripts, and sets the policies and procedures for the timely evaluation of manuscripts.
2. The editor is responsible for the organization of the journal and for the establishment and maintenance of high scientific standards.
3. The editor sets strategies to encourage manuscript submissions globally and helps further research in imaging procedures by soliciting content and expediting publication when necessary.
4. The editor works with the Liaison for Publications and Communications to achieve timely and widespread dissemination of radiologic science in the field of cardiothoracic imaging and promote the value of translating this research to clinical practice.
5. The editor nominates editorial board members for approval by the RSNA Board of Directors.
6. The editor convenes the editorial board during the Society's annual meeting and at other times when necessary to review policies and procedures.

7. The editor serves as an RSNA representative at society meetings when requested to do so by the RSNA, occasionally presenting on its behalf.
8. The editor fosters journal awareness through visits to radiology departments, invited presentations at institutions and scientific meetings, and cooperative planning for the use of social media.
9. The editor submits to the Board, through the Liaison for Publications and Communications, new ideas that will affect the budget.
10. The editor cooperates with the other editors to produce a high-quality, cost-effective publication that meets members' needs, avoids redundancy, and complements the other RSNA journals.
11. The editor coordinates with the Editor and editorial board of Radiology to identify appropriate content originally submitted to Radiology for publication in the subspecialty journal.
12. The editor submits and presents an annual report to the Board of Directors.
13. The editor attends the meetings of the Publications Council, Scientific Program Committee, the Education Council, and other RSNA committees as deemed appropriate.

Internal Relationships:

The editor reports to the Board of Directors through the Liaison for Publications and Communications; works with the Executive Director, Assistant Executive Director of Science and Education, Director of Publications, and other RSNA staff; collaborates with other RSNA committee chairs and the editors of RSNA-family journals.

External Relationships:

The editor works with members of the radiologic community related to the journal. As editor, he or she reinforces the collegial atmosphere within the radiologic community.

Contact information:

Interested individuals are invited to send their curriculum vitae and a letter of interest/vision to Mary Mahoney, MD, Radiological Society of North America (RSNA), 820 Jorie Blvd, Oak Brook, IL 60523 or by email to editorsearch@rsna.org. In the cover letter, please specify the

subspecialty journal for which you are expressing interest. All expressions of interest must be submitted by close of business on Friday, December 29, 2017.