RSNA 2014 Automobile & Small Utility Vehicle Policy (ASUV)

Exhibitors can unload/load materials from automobiles and small utility vehicles at designated McCormick Place docks using only non-motorized, non hydraulic, hand trucks and dollies.

Types of vehicles that are permissible include exhibitor owned, family or small business vehicles typically operated for transportation or light hauling including automobiles, pick-up trucks, mini-vans, full-size vans, and sport utility vehicles. This does not include tandem axle vehicles, flatbed trucks, box vans, or trailers.

Check-in for exhibitors will take place within the Freight Marshalling Yard on Moe Drive, off 31st Street where drivers will receive an ASUV Ramp Pass and will be directed to the designated ASUV dock in the correct exhibit booth building.

Exhibitor Personnel unload/loading will be available:

- **Move-in:** Saturday, November 29 between 8:00 a.m. and 4:00 p.m.
- **Move-out:** Thursday, December 4 between 2:30 p.m. and 6:00 p.m.

The following areas are reserved for "Automobile and Small Utility Vehicle" unloading & loading. Each hall will have one dedicated "ASUV" Area.

- **South Building, Hall A** – Dock Door SD1-Located on the far North corner on the East side of Hall A.
- **North Building, Hall B** – Southeast bank of doors of Exhibit Hall B1

In accordance with the work rules put in place by McCormick Place, the following guidelines have been established for move-in and move-out. In order to get to your ASUV dock, all drivers/exhibitor personnel are responsible for working within the following guidelines:

- Exhibitor staff must work in a team of at least two people. One exhibitor must remain with the vehicle at all times. **New:** ASUV Valet Service will be available for vehicles with only a driver.
- Vehicle must be unloaded or reloaded within a twenty minute period.
- Reservation or prior notification is NOT required to load/unload from an ASUV.
- There is no fee to use the ASUV loading/unloading area.
- Exhibitors must wear their RSNA Exhibitor badges when unloading materials.
- Exhibitors and their employees are strictly prohibited from using scooters, forklifts, pallet jacks, condors, scissor lifts, motorized dollies, or similar motorized or hydraulic equipment on McCormick Place premises.
- Exhibitor or exhibitor employees are defined as any person who has been employed by the exhibitor as a full-time employee for a minimum of 6 months before the event's opening. Be prepared to provide proof of full-time employment status if requested.
- If the exhibitor does not have adequate personnel in the ASUV for assistance or needs to hire labor for movement of freight, the exhibitor will be routed to the Marshalling Yard and will be processed in the same manner as independent freight deliveries including payment of the fee to enter the Marshalling Yard and typical wait times associated with loading dock access. Additional contractor fees may apply.
- Pre-register ASUV vehicle at *McCormickPlace.com/Exhibitors/ASUV.php*